

TO NAVRESFOR

INFO NAVRESLIAISOFF

ATTENTION INVITED TO

ROUTINE

R 091507Z JUN 04 PSN 912645K27

FM COMNAVRESFOR NEW ORLEANS LA//N4//

TO NAVRESFOR

INFO NAVRESLIAISOFF

BT

UNCLAS //N05239//

ALNAVRESFOR 015/04

MSGID/GENADMIN/COMNAVRESFOR/N4//

SUBJ/RESERVE FORCE NAVAL AND MARINE CORPS INTRANET (NMCI) FIELD/

PLANNING GUIDANCE//

POC/KEITH WALTERS/LCDR/COMNAVRESFORCOM/LOC:IT RESOURCE MANAGER/

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RMKS/1. THIS MESSAGE IS INTENDED TO PROVIDE NMCI ORDERING GUIDANCE FOR THE PURPOSE OF ESTABLISHING BUDGET CONSTRAINTS THAT COMMANDING OFFICERS (CO?S) WILL BE RESPONSIBLE FOR MAINTAINING.

2. THIS GUIDANCE ASSUMES COMMANDERS AND CO?S HAVE A WORKING KNOWLEDGE OF NMCI. IF YOU HAVE ANY QUESTIONS/CONCERNS CONTACT THE POC PRIOR TO SUBMITTING THE FY05 ORDER.

3. ORDERING GUIDANCE IS AS FOLLOWS:

A. EVERY UNIT CO (AUIC, RUIC, VTU) IS AUTHORIZED ONE LAPTOP (PORTABLE SEAT) OR A BLACKBERRY AND A DESKTOP. EXAMPLE (1) IF LAPTOP ORDERED, BLACKBERRY NOT AUTHORIZED. EXAMPLE (2) IF DESKTOP ORDERED, BLACKBERRY IS AUTHORIZED.

B. EACH NAVAL RESERVE CENTER AND ASSIGNED UNITS ARE AUTHORIZED ONE ADMIN NMCI COMPUTER WORK STATION.

C. EVERY ECHELON IV (REDCOMS, NARS), SITE IS ALLOCATED TWO SIPRNET WORK STATIONS. EACH ECHELON V SITE IS AUTHORIZED ONE SIPRNET WORK STATION. COMNAVRESFORCOM N4/N6 SHALL APPROVE ANY REQUIREMENT ABOVE THIS.

D. DMS (CLIN 0021) WILL NOT BE ORDERED AT THIS TIME.

E. EACH ECH IV COMMAND IS AUTHORIZED ONE HIGH END MOVEABLE VTC (CLIN 0015AB). THE ECH IV COMMAND WILL DETERMINE WHETHER OR NOT THEIR ECH V UNITS RECEIVE A VTC. COLOCATED SITES WILL SHARE VTC ASSETS.

F. ONE TRAINING SEAT IS ALLOCATED FOR EVERY EIGHTEEN-DRILLING RESERVIST ASSIGNED AND DRILLING AT THE CENTER (BASED ON AN AVERAGE OF 2 DRILL WEEKENDS A MONTH).

G. ALL FULL TIME SUPPORT (FTS) OFFICERS ARE ALLOCATED ONE BLUE SEAT.

H. ALL FTS ENLISTED, CIVIL SERVICE, AND CONTRACTORS WHO REQUIRE A SEAT ARE AUTHORIZED A BLUE SEAT.

4. ADDITIONAL CONSIDERATIONS SHOULD BE ADDRESSED WITH RESPECTIVE ECHELON IV (DCTR). THESE CONSIDERATIONS INCLUDE, BUT ARE NOT LIMITED TO: DEPLOYABLES, MOVE/ADD/CHANGES, CLIN 23 (OPTIONAL USER CAPABILITIES), CLIN 29 (UNPRICED CLIN ITEMS), NMCI ENTERPRISE TOOL (NET) AND ECOMMERCE PROCEDURES. COMMERCIAL OFF THE SHELF (COTS) SOFTWARE REQUIREMENTS SHOULD BE RECONCILED TO ENSURE COMPATIBILITY WITH THE EXISTING OFFICE AUTOMATION SOLUTION ON THE NMCI GOLD DISK. TRAINING ROOM SEAT ORDERS SHOULD TAKE INTO CONSIDERATION THE NUMBER OF DRILL WEEKENDS AT A CENTER, THE AVERAGE NUMBER OF DRILLING RESERVISTS PER WEEKEND, AND THE TRAINING ROOM SPACE AVAILABLE. ADDITIONAL CONSIDERATION SHOULD BE GIVEN TO PLACING TRAINING SEATS IN UNIT SPACES FOR UNIT TRAINING MANAGEMENT IF BUDGETS PERMIT.

5. ALL FY05 ORDERS ARE REQUIRED TO BE SUBMITTED TO EMARKETPLACE BY
COB 26 JUNE 2004.

6. ADDITIONAL INFORMATION AND GUIDANCE IS AVAILABLE VIA THE WEEKLY
NMCI TRANSITION CONFERENCE HELD EVERY THURSDAY AT 0930 CENTRAL TIME.
DUE TO THE DYNAMIC NATURE OF NMCI, ALL NAVAL RESERVE ECHELON IV
COMMAND DCTR?S ARE DIRECTED TO PARTICIPATE IN THIS CALL.

7. COMNAVRESFORCECOM POCS, COMM 504-678-XXXX, DSN 678-XXXX:

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